

Reference No:



BEDFORD
BOROUGH COUNCIL

PRIVATE HIRE AND HACKNEY CARRIAGE

REQUEST FOR VEHICLE LICENCE REQUIREMENT EXEMPTION

Reason for Request for Exemption (please ✓ as appropriate)		
Window Tint (If not tinted windows fitted by the manufacturer see policy section 2.30) <input type="checkbox"/> Complete section 3.	Age of Vehicle (Please refer to the policy section 2.5) <input type="checkbox"/> Complete section 4.	Display of door signs, roof sign and Licence Plates (Please refer to the policy section 2.10.3) <input type="checkbox"/> Complete section 5.
Other requirement <input type="checkbox"/>	Please specify the other requirement	
<p>Please enclose photographs with this application of the current/proposed vehicle from all four sides including the inside front and rear. Photographs enclosed <input type="checkbox"/></p>		

1. Applicant Details

Applicants Name:		Licence Plate Number: (If known)	
Home Address:			
Contact Telephone Number:			
Email Address:			

2. Vehicle Details:

**Does the exemption request relate to a vehicle currently licensed or a vehicle you propose to apply to licence?
Please ✓ as appropriate below.**

Currently licensed vehicle ☐

Proposed vehicle to be licensed ☐

	Make	Model	Vehicle Registration	Year of Registration	Current Mileage
Current Vehicle					
Proposed new vehicle					

Name of private operator that vehicle will accept bookings from (if appropriate):

Please use the space below to set out the type of work to be undertaken, ie regular private hire/hackney carriage or specialist travel. *If you need additional space then please use additional paper.*

Please only complete the relevant sections below for the Exemption types that you wish to apply for.

3. Window Tint:

Original vehicle specification manufacturer tinted windows are permitted. For non–original manufacturer glass the rear windscreen of any vehicle shall not have been treated so that less than 68% of light is transmitted through it, nor the rear passenger compartment side windows of any vehicle so that less than 68% of light is transmitted through them, unless the following criteria can be met:

- (i) the vehicle is licensed as private hire vehicle only, and is used exclusively for Chauffeur work
- (ii) the vehicle is a stretched limousine vehicle,
- (iii) the vehicle will not be engaged at any time for the carriage of school children,
- (iv) an exemption has been applied for in writing and granted prior to submission of the vehicle for a compliance test.

Please provide tint readings of <u>all</u> windows in the spaces below:			
Front Windscreen	Front Driver Window	Rear near side Passenger Window	Rear Windscreen
Front Passenger Window	Rear Off side Passenger Window	Any Other Windows	

4, Age of Vehicle :

The Best Practice Guidance reminds licensing authorities that it is perfectly possible for an older vehicle to be in good condition and that the setting of an age limit beyond which they will not licence vehicles may be arbitrary and disproportionate. The limits set by the Council are considered necessary and proportionate to promote public safety and the other objectives of this policy, however, it is accepted that a greater frequency of testing may be appropriate for older vehicles.

2.5.2 When first licensed by the Council, Saloon Vehicles must be less than seven (7) years old and for MPV's and Wheelchair accessible vehicles ten (10) years old from the date of first registration.

If a license is, allow to lapse then it no longer is considered as a renewal but a new application for a licence and the Policy would be applied.

You are advised to apply at least 8 weeks beforehand as it will be referred to the General Licensing Sub Committee.

Please use the space below to set out what is exceptional about the vehicle that should mean that the normal licensing requirement about the vehicle age should not be applied. *If you need additional space then please use additional paper.*

5, Display of Door Signs, Roof Signs and Licence Plate:

Exemption to the requirements of signage may be given to private hire vehicles on receipt of a written request to the officer who has delegated responsibility for Licensing matters. Licensed vehicles which would normally qualify for such an exception are vehicles used for executive hire, corporate contracts, or work of a similar nature. In order to qualify for exemption:

- (i) a written letter of exemption issued by the Council must be carried in the vehicle at all times;
- (ii) the licence plate must be carried in the vehicle at all times;
- (iii) the vehicle must be undertaking the nature of work for which the exemption was granted. If any of these three criteria is not met, the normal signage requirements will apply.

Please provide letters from a few of your clients/potential clients showing an expression from them that they require the use of vehicles without displaying a licence plate, door and roof signs. Please also provide your booking records for the last 12 months (so we can correlate with the client testimonials) . As per Section 4 of the Framework for Consideration of Requests for Vehicle Exemptions below,

“Details of the clients and an expression from them that they do require vehicles without licence plate, door signs and roof signs will be requested. It is the Authority’s normal expectation that vehicles proposed to be exempted will be engaged substantially (i.e. more than 75%) in the provision of the above type of work”.

Please use the space below to write anything else that you would like the Council to take into account when considering this? If you need additional space then please use additional paper.

Please return the completed form and supporting documents to the Licensing Team, Borough Hall, Cauldwell Street, Bedford, MK42 9AP or by email to licensing@bedford.gov.uk

For office use only:

Chief Officer with delegated responsibility for licensing matters decision:

Date:	Approved	Refused
Reason		
Signed		