



RADAR KEY APPLICATION FORM

(Royal Association for Disability & Rehabilitation)

Title:	<input type="text"/>		
First Name	<input type="text"/>	Surname	<input type="text"/>
Address	<input type="text"/>		
Post Code	<input type="text"/>	Tel no.	<input type="text"/>

Zero Rating Declaration

The standard rate of VAT (20%) must be applied to the charge for RADAR keys, unless each disabled person signs a declaration form.

If you have a disability and meet the conditions for zero rating for the supply of the RADAR key, please sign the declaration below.

Declaration

I am chronically sick or disabled (defined as substantially and permanently handicapped by illness, injury or congenital deformity).

I will be purchasing the RADAR key for my personal use, and I claim that the supply is eligible for relief under Group 12, Schedule 8 of the VAT Act 1994.

I declare that to the best of my belief the statements made on this form are true.

Signature	<input type="text"/>	Date	<input type="text"/>
Name	<input type="text"/>		

What happens next - Take the completed form to the following address:

Bedford Borough Hub, 2 Horne Lane, Bedford, MK40 1RA.

Open 9am to 5pm weekdays only, except on Wednesdays when it opens at 10am.

Please note:

We only provide RADAR Keys to people who require use of the toilet facilities due to their disability or health condition.

Once we receive the completed form, we will call you within five working days to take payment and then issue the key.

There will be a charge of £2.90 for each new applicant. A charge of £6.85 applies for a replacement. Bedford Borough Council does not accept cheques.

FOR OFFICE USE ONLY

Date Received

Input By

Income Code: 8516 21400

Lost

Key Issued Yes No

Key Number