Data Protection Privacy Statement - National Child Measurement Programme

In order to deliver services to the citizens and communities in Bedford Borough, it is necessary for the Council to collect, gather and process personal data about residents, staff and other individuals. Bedford Borough Council is committed to protecting your personal data when you use its services and/or correspond with it.

The Council has registered as a Data Controller with the Information Commissioner's Office. This registration can be viewed on the ICO website (opens in a new window) Registration Number Z5916725.

As a Data Controller, the Council sets out the purposes and methods for processing information and ensures safeguards over any personal and special category information it processes.

The sections below explain the arrangements we have in place to protect the information entrusted to the Council.

In relation to National Child Measurement Programme, Bedford Borough Council will process your personal data for the following processing purposes:

All local authorities in England are required to collect information on the height and weight of Reception and Year 6 school children as part of the National Child Measurement Programme (NCMP). It is processed to monitor and improve the management of health and care services.

Bedford Borough Council acts as one of the Data Controllers and collates NCMP data on behalf of Bedford Borough, Central Bedfordshire and Milton Keynes Councils.

The information collected for the NCMP may be used for the purposes of research, monitoring, audit or the planning of services, or for any purpose connected with public health, subject to the condition that the information may be disclosed only in a form in which no individual child can be identified.

Personal information from the NCMP may be communicated to a parent/carer of a child together with advisory material relating to the weight of children. It may be communicated to a parent/carer for the purpose of providing advice and assistance or disclosed to a health professional who is in a position to provide advice and assistance and offer any related treatment to the child.

It is processing this personal data by virtue of the following Lawful Basis:
Compliance with a legal obligation

Personal data provided for the National Child Measurement Programme may be shared with, or obtained from the following organisations (in addition to any other disclosure required by a Court of Law or in response to a valid request by, normally, a law enforcement agency:

Bedford Borough Public Health coordinates and collates the NCMP on behalf of Central Bedfordshire Council and Milton Keynes City Council. Public Health commission 0-19 School Nursing Services to weight and measure the children in School.

The School Nursing Teams will use electronic child health records and additional information from Schools and the Councils' School Admission Teams to identify and accurately measure children. The School Nursing Team will securely record measurements on to the child's electronic health records, which can be seen by the Child's GP and other health professionals. The School Nursing Service will feed back the Pupils individual results directly to their Parent/Carer and if appropriate advice may be provided. A child's measurements will not be shared with the child or the school. If a child is above a healthy weight they will be referred and their information sent to the local healthy lifestyle service - Choose You. Choose You will contact the Parent/Carer to offer support.

The School Nursing Service will securely share pupil measurement data with Bedford Borough Public Health NCMP team. Pupil measurement data is securely shared with NHS England. NHS England is responsible for collecting health and care information to check how the NHS and social care services are doing, and to use this to improve the health and care of people across England.

The pupil data will also be shared by NHS England with the Office for Health Improvement and Disparities (OHID) which is part of the Department of Health and Social Care (DHSC) but in a de-personalised form only. This means OHID will not be able to identify your child. OHID is responsible for working to protect and improve the nation's health.

Both NHS England and OHID will use the information from the NCMP to better understand numbers and trends in child weight and body mass index (BMI). Bedford Borough Public Health will also use de-personalised information to understand local trends. This helps with the planning of services to support healthy behaviours in your area. No information will ever be published by NHS England, OHID or Public Health that identifies a child.

De-personalised information from the National Child Measurement Programme may also be shared by NHS England with other organisations, such as universities. This is to help improve health, care and services through research and planning. This information cannot be used to identify

your child, and NHS England only ever shares information for research through formal assurance and approvals processes, seeking advice from experts as necessary.

The processing of your personal data will be restricted in time to: **The child's 25th birthday.**

Your personal data will be held by/for the Council within the UK or the EU.

The information you have provided is a statutory or contractual requirement: this is something we have to do. Please see details below, including any consequences if we do not receive the information:

The provision of personal data is a statutory requirement. Parents may opt their children out of the measurement programme. No child will be forced to take part even if the parents have not opted out. The statutory authority for processing National Child Measurement Programme (NCMP) data is provided by The Local Authorities (Public Health Function and Entry to Premises By Local Healthwatch Representatives) Regulations 2013 and The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.

For information on how the 0-19 School Nursing Services and Choose You use your data and why, please refer to their privacy notices:

www.cambscommunityservices.nhs.uk
www.cnwl.nhs.uk/about-cnwl/data-protection/fair-processing-notice
Privacy Policy - Choose You

We have a range of measures to protect the personal data you provide. These include: cyber security; physical security of the Council's buildings and training on Data Protection for staff.

Bedford Borough Council is the Data Controller processing your information, who can be contacted as follows:

Information Governance
Bedford Borough Council
Borough Hall
Cauldwell Street
Bedford MK42 9AP
Email: dpo@bedford.gov.uk
Telephone: 01234 267422

If you wish to enquire about your rights as a data subject, whether you wish to request a copy of your own information that Bedford Borough Council holds, request for data portability; rectification or erasure of your data for any reason or

objection to any processing, please contact the Council's GDPR Data Protection Officer email: dpo@bedford.gov.uk or send to the above address.

Alternatively, in the event that you remain dissatisfied with the way Bedford Borough Council has handled the processing of your information (i.e. after liaising with the Council to find a satisfactory solution), you have the right to contact the UK's Statutory Authority: The Information Commissioner's Office (ICO) who can be contacted by using the details displayed at the bottom of the page entitled Personal information and your rights | Bedford Borough Council on our website under the "Challenging the response" heading.

Changes to this Notice:

We keep this Privacy Notice under regular review; this Notice was last updated in August 2025.