



On-street disabled persons parking bay – application form (email)

Blue Badge holders can apply to have an on-street disabled persons parking bay outside their home. The notes at the end of this form describe who is entitled to apply.

Your details (details of the Blue Badge holder)			
Name		Date of birth	
Address			
Postcode			
Email address			
Home phone		Mobile phone	
Type of property (e.g. flat, house)			
How long have you lived at the address?			
Do you intend to move in the next 12 months?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Your vehicle (details of the Blue Badge holder's vehicle)			
Are you the driver?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
If no, state driver's name and their relationship to you			
If yes, do you hold a valid driving licence?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Make and model of vehicle (e.g. Ford Focus)			
Registration number			
Is the vehicle entered from the rear?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Is the vehicle kept at your address?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Your Blue Badge			
Do you hold a Blue Badge?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Name on Blue Badge			
Issuing authority (e.g. Bedford Borough Council)			
Serial number			

Expiry date	
-------------	--

Your benefits

Do you receive the mobility component of the disability living allowance?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
---	-----	--------------------------	----	--------------------------

If yes, which rate?	Higher*	<input type="checkbox"/>	Lower	<input type="checkbox"/>
---------------------	---------	--------------------------	-------	--------------------------

(*if you receive the higher rate, please enclose proof of your entitlement)

Do you receive attendance allowance?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
--------------------------------------	-----	--------------------------	----	--------------------------

Your disability

What is your disability?	
--------------------------	--

Is your disability permanent?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-------------------------------	-----	--------------------------	----	--------------------------

Can you walk unaided?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----------------------	-----	--------------------------	----	--------------------------

If yes, how far?	
------------------	--

Your doctor's name and address	
--------------------------------	--

Do you give permission for us to contact your doctor?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
---	-----	--------------------------	----	--------------------------

Do you use a walking stick?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----------------------------	-----	--------------------------	----	--------------------------

Do you use a walking frame?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----------------------------	-----	--------------------------	----	--------------------------

Do you use a wheelchair?	All the time	<input type="checkbox"/>	Sometimes	<input type="checkbox"/>	No	<input type="checkbox"/>
--------------------------	--------------	--------------------------	-----------	--------------------------	----	--------------------------

If you are a passenger, can you be left alone while the driver parks the vehicle?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
---	-----	--------------------------	----	--------------------------

If no, please explain why	
---------------------------	--

Your parking

Do you have a garage?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----------------------	-----	--------------------------	----	--------------------------

Do you have a driveway?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-------------------------	-----	--------------------------	----	--------------------------

Is there a parking area that you can use nearby?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
--	-----	--------------------------	----	--------------------------

If yes to any of the above, please describe the location				
--	--	--	--	--

If no to any of the above, is there space available for any of these within the boundaries of your property?				
--	--	--	--	--

If there are any features such as yellow lines, limited waiting or a bus shelter outside your home that may affect your application, please give details				
--	--	--	--	--

Your application

Have you advised your neighbours of your application? (a disabled bay takes up extra room)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
--	-----	--------------------------	----	--------------------------

If yes, did they have any comments?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-------------------------------------	-----	--------------------------	----	--------------------------

Please list comments and give any other details you think may affect your application				
---	--	--	--	--

Signature

The form should be signed by the Blue Badge holder or the person completing the form on behalf of the Blue Badge holder.

Signature		Print name	
-----------	--	------------	--

Date	
------	--

Notes about applications for an on-street disabled persons parking bay

Entitlement to an on-street disabled persons parking bay

- The provision of an on-street bay is not automatic
- The applicant must be the holder of a valid Blue Badge
- The applicant must have a permanent and substantial disability, which means being unable to walk, or have considerable difficulty in walking any distance
- It may be necessary to approach your doctor
- The applicant must not have a suitable off-street area available to park
- The vehicle must be kept at the address
- The application form must be completed by the Blue Badge holder or, if the Blue Badge holder cannot do this, someone else may do so on their behalf, but the details must be given as though the Blue Badge holder is completing the form.
- Providing false or misleading information is an offence.

Please email your completed form (or photos of your completed form) to:
Highways.Helpdesk@bedford.gov.uk

For any queries, please telephone:
01234 276691

Personal information collected on forms

Where we ask you for personal information through a form, this information will only be used for the purpose indicated and it will be held in a secure manner. It will not be used for any other purpose without your permission and will not be kept for longer than is necessary.

Official use only	
Badge	
Mobility component	
Assessment required	
Garage	
Parking space	
Review date	

Criteria for providing on-street disabled persons parking bays for disabled Blue Badge holders

The Council will consider applications for an on-street disabled persons parking bay from any individual who is a disabled Blue Badge holder based on the following criteria:-

1. The applicant cannot provide any off-street parking space or there are planning objections to off-street parking. Individuals would not normally qualify if they have a front garden of sufficient size to be made into a drive with vehicular cross-over kerbs installed.
2. Parking demand must be so severe that parking close to the applicant's home cannot be found for a major part of most days. A person would not normally qualify if the shortage of parking space is caused by occasional short-lived 'invasions' by patrons of public places, or if there are parking spaces within a short distance of the applicants' dwelling on a regular basis.
3. If the applicant is usually the **driver** of the vehicle, he or she should only be able to walk or propel a wheelchair for short distances outside the home. The driver should be suffering from substantial and permanent ambulatory disability. For example, absence of or defects in the lower limbs, defects in the spine or nervous system, or other motor defects which result in reliance on a wheelchair, considerable difficulty in walking more than a short distance, or pain or detriment to his or her condition.
4. If the applicant is usually a **passenger** in the vehicle, the driver should be unable to park in the road to allow the disabled person out, or unable to push a wheelchair from the nearest available parking space. Passengers will not normally qualify as it is reasonable to expect that a non-disabled driver, providing it is safe to do so, could double-park if necessary to set down the disabled passenger and remove the vehicle afterwards. Although this may entail short-term obstruction of the highway, as it is neither 'unnecessary' nor 'wilful', it is unlikely to be considered an offence. Exceptions may be made where the passenger requires constant attendance or where the driver is of advanced age or frail and has to manhandle a wheelchair or other equipment in addition to the disabled passenger.
5. Applications will not normally be considered if the applicant has recently moved into a dwelling in a street where it should have been reasonably known that parking difficulties occur.
6. Applications will not be considered if, in the opinion of the Council or the Police, the location is unsuitable on road safety grounds. It is generally assumed that sites will be within an area covered by a 30mph speed limit and system of street lighting.
7. Applications for a location within the Controlled Parking Zone will not be considered.
8. On-street disabled persons parking bays are not provided for the exclusive use of the applicant. Any other Blue Badge holder may also use the bay.

NOTES:

- Applications must be made on a form provided by the Council which gives authority for the Council to check details of the applicant's Blue Badge application and, if necessary, to discuss the applicant's circumstances with the relevant Social Services Department.
- As the Council will undertake a rigorous investigation of each application – including visits to the requested location in order to ascertain the level of parking demand at various times of the day – decisions may take several weeks.
- If a disabled Blue Badge holder's on-street parking bay is deemed necessary, it may be subject to a Traffic Regulation Order. Objections from other residents will be considered.
- The Council may remove a disabled Blue Badge holder's on-street parking bay at any time, e.g. due to a change in circumstances relating to the applicant or due to other parking measures being introduced.