# **Risk Assessment Template**

**Data Protection**

Under Data Protection regulations (GDPR) Bedford Borough Council needs to inform you of the reasons why we are capturing your data and what we will do with your data. Any personal data collected and/or processed under this policy/procedure will be dealt with in accordance with Data Protection Legislation and the Council’s Data Protection Policy. Data is held securely and accessed by and disclosed to individuals only where relevant to this policy/procedure.

To find out more information on this follow the link below. View the Council’s current Privacy Notices at [www.bedford.gov.uk/gdprprivacy](http://www.bedford.gov.uk/gdprprivacy).

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| **Name of Organisation:** |

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| **Risk**  **You need to think about issues such as securing funding, capacity of your committee and liabilities linked to the asset** | **Likelihood of occurrence:**  **L= Low**  **M = Medium**  **H = High** | **Mitigating action**  **What steps will you take to reduce the likelihood of this risk occurring?** |
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