Meeting: EWR/Bedford Borough Council Bi-Weekly Engagement Catch-Up

Held on: Thursday 19 March (15:00 – 16:00)

Location: Microsoft Teams

Attendees:

Bedford Borough Council

- Verity Quinn (VQ)
- John Kell (JK)
- Sarah Combes (SC)
- Joanne Branson-Budd (JBB)

Representatives also from EWR Co

Meeting objectives: Bi-weekly engagement call to review upcoming and past engagement, and to escalate any concerns or issues

Meeting summary:

1. **Introductions and Outstanding Actions:** EWR Co welcomed BBC to the meeting and presented the outstanding actions on BBC following the follow-up reset call and recent EWR T&T meetings
2. **EWR PM Forum – 8 April:** EWR Co presented a slide to invite BBC in attending the first EWR Project Manager Forum on 8 April at Milton Keynes
3. **Pre-Consultation Briefings:** EWR Co presented a slide to let BBC know of the upcoming pre-consultation briefings that EWR will be undertaking with statutory stakeholders. This will feature a high-level overview of the design, taken from consultation brochure narrative by route section design leads and area managers
4. **SharePoint & Issues Trackers:** EWR Co presented slides to discuss the upcoming LA SharePoint's that EWR have created to enable collaboration. EWR Co presented a blank template for the issues trackers that will be used to capture stakeholder feedback to logged issues, detailing this will be saved in the SharePoint to allow BBC to provide live comments on a monthly/bi-monthly basis.
5. **Forward Look / Engagement Framework:** EWR Co presented slides to present a forward look of engagement including discussions around potential design workshops in April, and the updated engagement framework

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