

Meeting: EWR/ Bedford Borough Council PPA discussions

Held on: 19/11/2025

Location: Microsoft Teams

Attendees:

Gavin Chinniah (GC) – Head of Planning and Building Control, Bedford Borough Council
Joanne Branson-Budd (JBB) - Head of Capital Projects, Infrastructure and Sustainable Travel, Bedford Borough Council

Also representatives from EWR Co

Meeting objectives: to talk through the process of the existing PPA with Bedford Borough Council.

Key discussions:

- EWR Co confirmed that there is no fixed budget for the PPA, and invoicing will be based on actual activities and officer time.
- EWR Co confirmed that Local Authorities can appoint external consultants to support project requirements, subject to prior agreement on scope and cost.
- Attendees discussed a format that would be needed for a proforma.
- Bedford Borough Council emphasised the need to consolidate meetings where possible and requested using agreed points of contact for smoother communication.