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| APPLICATION TO ENTER INTO AN AGREEMENT UNDER SECTION 38 OF THE HIGHWAYS ACT 1980 |
| **PART 1 – Developer Details** |
| **Name of Scheme:** |  | **BBC File Ref \*:** | *To be completed by BBC* |
| **Planning Permission No.:** |  | **Date of Approval:** |  |
| **Approved Planning Layout: No.:** |  |
| **Developer’s Name, Registered Address, Company No. (& email address):** |
| *(Please also give local address for correspondence if different from above.)* |
| **Invoicing details:** |
| **Name and Address of Owner of Site (If different from the Developer) (& email address):** |
| *(If the developer/owner has mortgaged the site please give the name and registered address of the mortgagee and local office if appropriate.)* |
| **Name and Address of Solicitors Acting for Developer/Owners (& email address):** |
| *(Please note that the Council will request proof of the developer’s title to the site.)* |
| **Name and Address of Surety Provider:** |
| *(Please give the registered address and local office if appropriate. Any surety proposed must be satisfactory to the council and the right to make any searches or enquiries as necessary is reserved.)* |

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| **PART 2 - Details For Preparation Of Section 38 Agreement** |
| **Expected start and finish dates, and/or duration in weeks:** |  |
| **Description Of Highway Works:** |
| *(Please describe works within the Highways.)* |
| **Copies of statutory undertaker’s apparatus plans and associated correspondence attached.** |  |
| **A copy of the Planning Approval Decision Notice** |  |
| **A geotechnical report including CBR test results at formation** |  |
| **Section 38 Agreement Plan in accordance with BBC Schedule of Colours** |  |
| **Location plan, at scale 1:1250 showing the planning application boundary shown in red** |  |
| **Engineering Drawings in accordance with BBC Technical Checklist** |  |
| **Land Transfer / Land Dedication / Stopping Up Order**  |  |
| **TRO Requirement** |  |
| **Official Copy of the Register of Title and Title Plan of the Developer’s title** |  |
| **Confirmation that the Developer will be entering into a Sec. 104 Agreement with Statutory Water Authority** |  |
| **Acceptance of payment for up front non-refundable payment of £5,000** |  |

**Signed:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Position:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***The declaration must be signed by a person with authority to execute financial instruments on behalf of the developer.***

*Electronic applications are preferred, with drawings provided in .pdf format and suitable for scaling. Please send applications to:* *Development.Infrastructure@bedford.gov.uk*