

Bedford Borough Council

Application for a Licence to Place a Builders Skip on a Public Highway Highways Act 1980, Sections 139 & 140

- Please note that applying for a skip licence does not guarantee that a skip licence will be issued. Skips will only be permitted on the highway if it is felt safe to do so.
- A charge is be made for each application, **£47.60** for a licence up to 21 days, and an additional **£32.40** for each additional 14 day period. This price may be revised from time to time.

1. SKIP OWNER

Name:

Address:

Postcode:

Telephone No:

Email:

2. SITE LOCATION

Give precise location where the skip will be placed (number/name of property/street etc.) or attach a plan:

No. of skips required:

Brief description of the type of work being undertaken (i.e. demolition, bush clearing etc):

You must take care to ensure that these questions are answered accurately. Please answer **YES/NO**

- A Does the site affect parking bays, yellow lines, parking meters (single or double yellow lines or a local residents permit parking scheme) _____
- B Will the skip be placed more than 75 metres (250ft) from a bus stop, school entrance, or junction _____

3. PERIOD OF LICENCE (Give dates on which you require the licence to start and finish)

From _____ to _____ (inclusive)

Please note that a notice of 7 clear working days must be given (allow for weekend and bank holidays).

☀ Should you require an extension to the licence please email streetworks@bedford.gov.uk with the details about the extension. **Extensions cost £32.40 for a period of up to 14 days.**

4. DECLARATION (must be signed)

N.B. It is an offence punishable with a fine up to £1000 to deposit a builder's skip on the highway without permission and is not in accordance with the Conditions of the Licence or current legislation affecting the placing of skips and any other pertinent legislation.

Permission will normally only be granted for skips to be sited on the carriageway, rather than the footway or verge, unless exceptional circumstances apply. The cost of the licence will normally be invoiced to you at the end of a calendar month.

I hereby apply for permission to place a builders skip(s) on the public highway as described in the Conditions on Page 3 which I have read and accept.

Signature: _____

Date: _____

***This is an application only. You must have the Authority's consent before placing anything on the highway.**

Please return to

Email: Streetworks@bedford.gov.uk

Tel: 01234 718040

Conditions of Licence - Builders Skips on the Public Highway

Highways Act 1980, Sections 139 & 140

The following conditions must be observed in respect of all skips on the public highway:

- I. Each skip shall not exceed 5m in length and 2m in width.
- II. Skips must be clearly marked with the owners name and telephone number and these must be kept clean and legible at all times.
- III. The ends of each skip shall be painted yellow and there shall be attached vertically in each corner a strip of material so as to be visible to traffic. This must comply with the Builders' Skip Marking Regulations 1984 and must have broad red and yellow reflective diagonal stripes, which must be kept clean at all times.
- IV. The skip must be lit and the lights maintained between half an hour before sunset and half an hour after sunrise. Lamps shall be placed against or suspended from each corner of the skip. Lights shall comply with the Traffic Signs Regulations and general directions.
- V. Where advised both ends of the skip shall be protected by at least four cones. These are to be placed in a tapering formation towards the skip, with the cone furthest from the end of the skip at a distance not greater than 2.5m.
- VI. Failure to ensure the correct signing and guarding of the skips at all times may result in withholding of future skip permits.
- VII. Where more than one skip is on the highway at one time, the skips shall be positioned as closely as possible to each other, but not so as to obstruct access to any premises unless the consent of the occupier of those premises has been obtained.
- VIII. Each skip shall be positioned so as not to obstruct the access to any premises, unless done with the consent of the owner.
- IX. Skips are not to be positioned over gullies; fire hydrants, inspection valves or other covers and shall be placed approximately 150mm away from the kerb edge so that the surface water drainage is not impeded.
- X. No skip shall be used in such a way that any of its contents fall onto the highway, or that there is an escape of dust from the contents of the skip when standing on the highway.
- XI. Skips shall not contain any flammable, explosive, corrosive, noxious materials or any material, which is likely to putrefy, damage, pollute the highway or become a nuisance to users of the highway.
- XII. Where permission is given for a builder's skip to be positioned on a verge or a footway, wooden boards are to be placed underneath the skip to prevent damage to the verge or footway.
- XIII. Each skip, when full, must be removed as soon as practicable and within two days of filling. When the licence expires, the skip must be removed immediately.
- XIV. Skips must not be pushed or dragged along the carriageway. Cost for repairs to the highway will be borne by the applicant.
- XV. Applicants should inspect the highway before depositing a skip and report any damage to the Authority. Failure to do so will imply that the highway is in good order and you will be charged for repairs to any damage subsequently reported, including damage caused by the skip lorry.
- XVI. The highway where the skip has been used shall be kept/maintained in a clean and tidy condition during the period of the licence.
- XVII. Pedestrians must not be blocked or hindered by any ramps, planks or chutes used to assist loading of the skip.
- XVIII. Other conditions may apply and these may be determined by a site visit prior to a licence being issued. These conditions will be included on the licence conditions.
- XIX. When the skip is to be deposited in a parking area which normally has a parking charge or resident parking, permission must be sought from the Council's Parking Services.
- XX. No skip shall remain on the highway pursuant to this permission after the period of this permission specified above has expired.
- XXI. The Skip shall not be loaded or used in such a way that any of its contents overhang or fall onto the highway, or that there is an escape of dust, litter, refuse etc. therefrom, or in any other manner which is likely to cause danger or nuisance to users of the highway. Consequently, suitable covers should be affixed to the skip in those cases where the contents are likely to be blown by the wind or fall from the skip; however, this must not obstruct the ends of the skip or the company name.

XXII. All skips must be positioned and removed in accordance with S139 & S140 of the Highways Act 1980.

RIGHT IS RESERVED TO REMOVE A SKIP FROM THE PUBLIC HIGHWAY WITHOUT NOTICE AND RECHARGE COSTS IF CONDITIONS OF A LICENCE ARE NOT COMPLIED WITH.