

BBC/EWR Governance Board – Minutes



BEDFORD BOROUGH COUNCIL

Date: Monday 6th July

Time: 3.30 – 4.30pm

Venue: Hybrid

Attendees:

Paul Pace (PP)

Andrew Prigmore (AP)

Antigua Riley Corion (ARC)

Jo Branson-Budd (JBB)

Sarah Combes (SC)

Deni Krevesic (DK)

Gavin Chinniah (GC)

Dawn Staal (DS)

John Kell (JK)

No.	Discussion	Actions
1.	Apologies Anna Robbani (AR), Keith Maidlow (KM), Simon Joynes (SJ)	
2.	Risk Register Discussion regarding BBC's Risk Register and required updates.	All to review and update risk register by 7th July.
3.	Issues Tracker Discussion regarding updates to the Issues Tracker issued by EWR. It was noted that the issues included on the tracker do not take into account BBC's response to EWR's non-statutory consultation due to the timing of publication. Decision made to clarify when we will receive an updated version.	SC to contact EWR regarding updated issues tracker.
4.	AOB JBB and DK provided an update from the EWR Local Authority Pathfinder Forum meeting regarding the DCO process and timeline for documentation to be completed by BBC as part of this. BBC will need to submit a 'Local Impact Assessment' as a key stakeholder for the DCO process. Discussion regarding external specialist support to be engaged for developing this documentation.	SC/DK to clarify timeline for DCO process documentation to be completed by BBC. DK to circulate EWR timeline report.

	DS provided an update on the current position regarding EWR licences to access BBC assets. DK confirmed that he is in the process of requesting all minutes for meetings held with EWR that have not yet been received. These will then be published on BBC's EWR webpage. JBB advised that all officers are to continue recording all time spent on EWR-related activities and submit their timesheet. All time will be recharged to EWR under the PPA agreement.	DS to meet with JBB regarding licences. DK to request all minutes from meetings ongoing held with EWR. ALL to complete and submit timesheets.
5.	Next meeting Thursday 23rd July, 1.30 – 3pm	