Job Description

Job Title	Children Centre Family Worker
Indicative Salary Range/Grade	Spinal points 22-24 Starting salary in the range of £20.013
Hours	30 hours per week
Work base	Pear Tree Children's Centre
Reporting to	Centre Manager
Responsible for	

Main Purpose of Job

To work as a member of a team, providing a range of resources for children and parents in groups and to support vulnerable families in the community in line with the Children's Centre Core Purpose.

Key Task List

1. To work in conjunction with volunteers and staff from other agencies with children and families, some of whom may be vulnerable.
2. To participate in the planning and implementation of appropriate activities.
3. To organise and co-work with groups.
4. To contribute to the assessment of the needs of children and families.
5. To provide specific support to individual families under the direction of the Children Centre Manager, including developing parenting skills.
6. To maintain case records, administrative and financial records, as required.
7. To assist in the preparation of reports and other statistical information, as required.
8. To assist in the recruitment, training and support of volunteers for the Centre.
9. To liaise with other agencies concerning professional issues and advice and to work within child protection procedures.

10. To attend professional meetings, child protection meetings and core groups as required.

11. To refer families to other agencies, as appropriate.

12. To participate in supervision, staff meetings and training, as appropriate.

13. Spurgeon's Child Care exists to respond to the needs of individuals and many of the tasks and responsibilities are, therefore, unpredictable and varied. It is expected, therefore, that all staff
will work in a flexible manner when required, undertaking tasks that have not been specifically covered in their job description.

Person Specification

We want the post holder to be able to demonstrate a range of behavioural competencies to a high level and want to use these to the full in how they do their work. This is as important as having a relevant level and quality of experience of the job content and we will be looking for evidence of the following key behavioural competencies during the selection process. The behavioural competencies are based on our Core Values and the behavioural indicators that make up each one are, as far as possible, derived from the relevant National Occupational Standards.

We are Caring • Safeguarding Aware • Caring & Compassionate • Committed • Non-judgemental • Emotionally Intelligent • Values Contribution	**We are Inclusive** • Listens Actively • Develops Others • Embraces Diversity • Has Courage • Embraces organisational culture • Children & Young People Aware	**We are Holistic** • Big Picture Thinking • Manages Risk • Team Working • Partnership Working • Ensures Health & Well Being • Personal Growth
We are Hopeful • Change Orientated • Resilient • Can Do/Optimistic • Motivated • Achieving • Influencing & Impacting	**We are Responsive** • Innovative & Creative • Flexible • Client Responsive • Accurate & Timely • Planning & Prioritising • Problem Solving	**We are Professional** • Forward Thinking • Shows Sound Judgement • Financial and “commercial” awareness • Inspirational Leadership • Strives for Quality & Excellence • Decision Making

Attainments	**In order to be considered for this post you will have to demonstrate that you already have:**
Qualifications	Level 3 or above qualification in Child care/Health/ Social care or equivalent Specific training in Family Support and Parenting Programmes •
Experience	Have a minimum of three years experience of working with vulnerable families and intense knowledge of Domestic Abuse. Relevant employment in Family Support/Parenting/Childcare work Understanding the needs of children and families. Multi-agency working. Child Protection Procedures Group work experience Knowledge of Child Development Knowledge of Common Assessment Framework Outreach experience

	Safeguarding
Work Based Knowledge	Commitment to anti-discriminatory practice. In sympathy with the Christian ethos of the organisation. Problem solving/positive attitude
Skills	Able to relate to children and families. Observation skills Report writing skills Assessment skills Good interpersonal skills
Abilities	**In order to be successful in this role you will be able to demonstrate that you have the ability to:**
	Team working Good Communicator Organisational skills
Special Job Circumstances	This post has the following special circumstances: • *Note: If you have difficulty in meeting these conditions because of a disability or family circumstances, the Chair of panel will discuss it with you in order to consider reasonable adjustments to the job or working conditions.*